



**TERMS AND CONDITIONS**

**Young Farmers' Installation**

**Scheme**

**(YFIS)**

**Introduced by**

**the**

**Minister for Agriculture & Food**

**IN IMPLEMENTATION OF**

**Council Regulation (EC) No. 1698/2005**

This Scheme is provided for in the 2007-2013 Rural Development Programme of Ireland

The European Agricultural Fund for Rural Development: Europe investing in rural areas

June 2007

# **Young Farmers' Installation Scheme 2007 - 2013**

## **1. Introduction**

- (i) This Scheme is being implemented pursuant to Council Regulation (EC) No 1698/2005 of 20 September 2005 on support for rural development by the European Agricultural Fund for Rural Development (EAFRD).
- (ii) The objective of the Scheme is to encourage young people to establish themselves in farming and applies in all areas of the State.
- (iii) The Scheme is operated by the Department of Agriculture & Food.
- (iv) The Scheme applies to farmers who have been deemed to be set-up in farming on eligible lands for the first time on or after 1 January 2007 and not later than 31 December 2013.
- (v) An applicant who (a) fulfilled the requirements of set-up, or (b) received payment, under a previous installation aid scheme is ineligible to participate in this Scheme.
- (vi) The Department strongly recommends that application forms and any other correspondence pertaining to the Scheme be sent to the Department by registered post or other form of tracked mailing system. Where such forms or correspondence are sent by applicants or their agricultural advisers/agricultural consultants or socio-economic advisors to the Department by ordinary post, it shall be entirely at the applicant's own risk. Certificates of posting will not be accepted as proof of posting in such cases.
- (vii) Notwithstanding the provisions of paragraph (iv) above, the Minister reserves the right to suspend the receipt of further applications when the financial ceiling fixed for the Scheme is reached.

## **2. Definitions**

For the purpose of this Scheme -

“agricultural adviser/agricultural consultant” means a person holding a primary degree or higher qualification in agricultural science. A person who is so qualified shall not prepare an application for himself/herself;

“applicant” means a farmer who applies for aid under this Scheme;

“approved” means approved by a designated officer of the Department;

“commonage” means lands held in common ownership which are the subject of a Commonage Framework Plan;

“complete applications” means -

- a) a fully completed application form YFIS 1, accompanied by all required documentation as set out in paragraph 21 and Appendix 1, and

- b) a fully completed application form YFIS 2, accompanied by all required documentation as set out in paragraph 22.

“date of set-up” means the latest of the following dates:

- date lease or transfer documents are signed which bring the total eligible lands to at least 15 hectares in less favoured areas and 20 hectares in other areas or, in the case of intensive enterprises, bring the production facilities on the total eligible lands to at least 20 production units;
- operative date of lease if later than date of signing which brings eligible lands to at least 15 hectares in less favoured areas and 20 hectares in other areas or, in the case of intensive enterprises, brings the production facilities on the total eligible lands to at least 20 production units;
- date that the applicant has obtained vacant possession of eligible lands of at least 15 hectares in less favoured areas and 20 hectares in other areas or, in the case of intensive enterprises, eligible lands with production facilities of at least 20 production units;
- date of receipt of application by the Department for registration as a sole or joint user of a herd number/other Department identifier. Where a herd number or other Department identifier is issued with retroactive effect by the Department, the date of receipt of the application for such number or identifier shall, notwithstanding such issue, be the date that is taken into account for the purposes of determination of the date of set-up.

For the purposes of determining the minimum agricultural area required by the applicant for the purposes of set-up, where 50% or more of the eligible lands are contained in less favoured areas, the lesser threshold (15 hectares) will apply. Where an applicant meets the requirement of set-up for the purposes of this Scheme, he/she cannot be considered to be set-up again on a subsequent date;

“the Department” means the Department of Agriculture & Food;

“eligible land” means land owned or held on lease. For the purposes of determining eligible land under the Scheme, the following shall not be included:

- a. the dwelling house including associated buildings and amenity grounds not used for farming;
- b. commercial forestry which does not include shelter belts;
- c. area permanently under water excluding drains;
- d. commercial quarries, gravel and sand pits;
- e. land held in fee simple subject to grazing rights;
- f. lands held in fee simple subject to turbary rights, except where such turbary rights have not been exercised within the five years prior to the date of entry into the Scheme. An affidavit from the applicant shall be furnished confirming the position in respect of such turbary rights;
- g. grazing rights on lands where the fee simple is owned by another;
- h. owned or leased commonage unless accompanied by at least 3 hectares of other eligible lands;

“eligibility for payment” has the meaning provided in paragraph 5;

“family member” means spouse, parent, brother, sister, son, daughter or grandchild;

“farmer” means a person or group of persons engaged in the practice of farming and which has a herd number or other necessary identifier as issued by the Department and a Personal Public Service Number (PPS Number). In cases of joint applications/partnerships each PPS Number will have to be submitted;

“farming” includes dairy farming, livestock production, the cultivation of grass, tillage and other crops, including horticultural crops whether under protected cropping conditions or in the open;

“farm partnership” means a formal written agreement between two or more people to farm together and share the profit or loss generated each year;

“holding” means the total area of land, whether in one or more parcels including buildings thereon, occupied by the farmer, whether owned, taken on lease, rented or otherwise held for the purpose of farming;

“intensive enterprises” means pigs, poultry, mushrooms, rabbits, protected horticultural crops and the production of nursery stock;

“lease” means a demise for a term of years absolute in possession for at least seven years running from the date of set-up which meets all the requirements set out in Appendix I;

“less favoured area” means any land designated as eligible for the Area Based Compensatory Allowance Scheme on 1 January 2007. A full list of the relevant townlands is available on the Department’s website ([www.agriculture.ie](http://www.agriculture.ie));

“the Minister” means the Minister for Agriculture and Food;

“non-farm income” means gross income from employments (i.e. income from self-employment, income as an employee and FAS income), investment income, income from the leasing of lands/renting of lands and lease income from quotas/Single Payment Scheme (SPS) entitlements;

“non-less favoured area” means any lands not designated as a less favoured area;

“owned land” means land held in one or more of the following categories prior to establishment:

- registered as sole owner, tenant-in-common or joint owner on the Property Registration Authority folio,
- registered as sole owner or joint owner on Deed of Conveyance/ Indenture memorialised in the Property Registration Authority,
- deed of transfer/assent stamped, where appropriate, by the Revenue Commissioners with an accompanying dealing number,
- land vested by the Land Commission and awaiting registration in the Property Registration Authority,
- land held with a Life Interest duly registered in the Property Registration Authority;

“production unit” means, in the case of intensive enterprises, a standard for establishing the extent of an applicant’s farming activity or the capacity of an applicant’s production facilities and shall be calculated in accordance with paragraph 7 below;

“socio-economic advisor” means a person holding a Diploma in Farm Home Management and a Diploma in Agricultural Extension. A person who is so qualified shall not prepare an application for himself/herself;

“spouse/partner” means a person who is married to and lives with the applicant or a person who lives with the applicant as a cohabiting couple;

“units from farming” means, in the case of non-intensive enterprises, a standard for establishing the extent of an applicant’s farming activity and shall be calculated in accordance with paragraph 8 below.

### **3. Eligibility to enter the Scheme**

In order to enter this Scheme, a farmer must-

- (i) have never fulfilled the requirements of set-up under a previous installation aid scheme in force in Ireland;
- (ii) have a date of set-up on or after 1 January 2007;
- (iii) be between his/her 18th and 35th birthday on the date of set-up;
- (iv) have a PPS Number;
- (v) provide all the documents listed in paragraph 21 below.

### **4. Procedure for Application to Enter the Scheme**

Applications to enter the Scheme (Form YFIS 1) should be made to the Department of Agriculture and Food, On-Farm Investment Schemes Division, Johnstown Castle Estate, Wexford. Form YFIS 1 must be accompanied by Checklist 1 and all of the required documentation set out in paragraph 21. The application will not be accepted unless accompanied by all the required documents. The application must be made (i.e. must be received by the Department) not later than 12 months from the date of set-up; otherwise penalties will apply as set out in paragraph 16 below. However, applicants set-up in farming for the purposes of this Scheme between 1 January 2007 and 30 June 2007 shall be entitled to lodge an application to enter the Scheme with the Department, without penalty, on or before 30 June 2008 and the said application must be received by the Department before this date or penalties will apply as set out in paragraph 16 below.

All fully completed applications will be acknowledged by the Department. If an applicant does not receive an acknowledgement within two weeks, he/she should contact the Department of Agriculture and Food, On-Farm Investment Schemes Division, Johnstown Castle Estate, Wexford. Incomplete or inaccurate applications to enter the Scheme will be returned to the applicant.

### **5. Eligibility for Payment**

To be eligible for payment, a farmer must:-

- (i) have provided all documents as set out in paragraph 21 below;
- (ii) fulfil the requirement regarding occupational skill and competence as set out in paragraph 10 at the date of set-up or, at the latest, within two years from that date;
- (iii) (a) in the case of intensive enterprises, generate a minimum of 20 production units from farming, or  
(b) where non-intensive farming is practised on the eligible lands, generate a minimum of 5 units from farming,

within the twelve-month period following the date of set-up;

- (iv) without prejudice to the requirements of sub-paragraph (iii) above, undertake to practise farming, forestry or agri-tourism on all the eligible lands on which he/she is set-up or an equivalent area of owned/leased land for a period of five years from the date of set-up;
- (v) the total area of eligible land on which an applicant is set-up may only be reduced by a maximum of 2 hectares provided that the eligible lands are not reduced below the minimum level of 15 hectares in less favoured areas and 20 hectares in other areas.

Eligible land may be included in a re-parcelling operation or in a simple exchange of parcels provided the parcels exchanged are agronomically equivalent. Following such transactions, the area of the eligible land must be maintained by the applicant(s) in accordance with sub-paragraph (iv) above. Where replacement lands are leased, the lease must be of sufficient length to cover the terms of the original lease.

If the disposed eligible land is replaced by an equal or greater amount of eligible land within six months of the disposal, no penalty will apply. Failure to notify the Department in writing within six months of the disposal of eligible land will result in the application of penalties in accordance with paragraph 16 below. A reduction of the eligible land area in excess of 2 hectares and failure to re-parcel within six months of the date of such reduction will also result in the application of penalties as set out in paragraph 16 below;

- (vi) be registered with a Department identifier, e.g. herd number;
- (vii) provide written evidence pursuant to paragraph 9 below of not more than €50,000 non-farm income in the tax year –
  - (a) prior to the tax year comprising the date of set-up,
  - (b) comprising the date of set-up, or
  - (c) following the tax year comprising the date of set-up;
- (viii) in the case of payments made under the Scheme with effect from 1 January 2009, provide relevant bank/building society account details within the State to enable the payment to be made by means of electronic fund transfer;
- (ix) in the case of pig or poultry enterprises, confirm that the holding has sufficient spreadlands for the purposes of compliance with the European Communities (Good

Agricultural Practice for Protection of Waters) Regulations 2006 (S.I. No. 378 of 2006), as amended.

An applicant may, as soon as he/she meets all of the requirements above, submit the application for payment form (YFIS 2) to the Department of Agriculture and Food, On-Farm Investment Schemes Division, Johnstown Castle Estate, Wexford. The YFIS 2 form must be accompanied by Checklist II and all the required documentation set out in paragraph 22 below.

The application must be lodged with (i.e. must be received by) the Department not later than 36 months from the date of set-up; otherwise penalties will apply as set out in paragraph 16 below. However, applicants set-up in farming for the purposes of this Scheme between 1 January 2007 and 30 June 2007 shall be entitled to lodge an application for payment under the Scheme, without penalty, on or before 30 June 2010 and the said application must be received by the Department before this date or penalties will apply as set out in paragraph 16 below. Incomplete or inaccurate applications for payment under the Scheme will be returned to the applicant.

## **6. Business Plan**

A fully complete business plan must be submitted in accordance with the format (YFIS Bus Plan) which accompanies the YFIS 1 form.

A review will be carried out by the Department within a period of five years following the date of set-up to ensure that the business plan is being complied with. Penalties will be applied in accordance with paragraph 16 below where it is found that the business plan has not been complied with within the periods specified for compliance, i.e. -

- (a) two options from two different categories specified in the business plan must be completed within two years of the date of set-up; and
- (b) a third option from a third category specified in the business plan must be completed within four years of the date of set-up.

Changes to the options chosen in the business plan must be received in writing by the Department before the end of the periods specified in subparagraphs (a) and (b) above by means of the submission of a revised business plan (YFIS Bus Plan); otherwise penalties will apply in accordance with paragraph 16 below.

## **7. Calculation of Production Units for Intensive Enterprises**

The table below sets out how Production Units on the holding are calculated in respect of the following intensive enterprises:

Pig Production:	
Sow Breeding only	0.8 unit
Sow Breeding and Finishing	1.1 units
Pigs Finishing only	6.0 units/100 pig places
Broilers	3.0 units/1000 bird places
Broiler Breeders	8.0 units/1000 birds
Layers	3.0 units/1000 birds
Turkeys (fattening)	3.0 units/1000 birds
Free Range Egg Production	1.5 units/100 birds
Mushrooms	20 units per 30 metre tunnel
Glasshouse crops	125 units per hectare
Nursery (liner) production	75 units per hectare
Shrub production (containers)	50 units per hectare
Ornamental trees, field grown	25 units per hectare
Rabbits	1.0 unit/100 does

## 8. Calculation of Units from Farming – Non-Intensive Farming

The table below shows how production on the holding is calculated where non-intensive farming is practiced on the eligible lands:-

Bovines > 2 years	1.0 unit each
Bovines < 2 years	0.6 units each
Sheep & Goats	0.15 units each
Horses	1.0 unit each
Deer	0.3 units each
Cereals/Set-Aside	1.0 unit/ha*
Protein/Energy Crops	1.0 unit/ha*
Potatoes/Non-Intensive Horticulture	2.0 units/ha*
Forage Crops for Sale	1.0 unit/ha*
	*Hectares (ha) based on net SPS areas

## 9. Verification of Non-Farm Income

The following documents may be submitted in relation to all non-farm income to establish that the maximum of €50,000 in non-farm income has not been exceeded for one of the tax years referred to in sub-paragraph 5(vii) above:-

- (i) independent verification of non-farm income by accountant/tax consultant,
- (ii) Notice of Assessment issued by the Revenue Commissioners,
- (iii) P60,
- (iv) P45.

The evidence submitted must include all non-farm income for the tax year in question.

## **10. Agricultural Experience and Training of Eligible Persons**

- (A) An eligible person born on or after 1 January 1975 must have obtained, at the date of set-up or at the latest within two years from that date, one of the qualifications as set out in Appendix 2 below.
- (B) An eligible person born before 1 January 1975 will be deemed to possess adequate occupational skill and competence if he or she has, at the date of set-up or at least within two years from that date, one of the qualifications as set out in Appendix 2 or a minimum of 3 years' experience in farming and satisfactorily completed courses of training in farming of a minimum duration of 180 hours.\*

*\* Any Teagasc coursework in excess of 180 hours will suffice. The applicant may also have a FETAC Certificate (Teagasc) in Agriculture (100 hours) and a FETAC Certificate (Teagasc) in Farm Management (80 hours).*

Other qualifications which applicants may wish to have considered as equivalent to the above should be submitted for consideration to the On-Farm Investment Schemes Division of the Department of Agriculture and Food, Johnstown Castle Estate, Wexford.

In place of original certificates, copies of original certificates which have been certified to be true copies by an agricultural advisor/agricultural consultant or socio-economic advisor will be accepted by the Department. Where original certificates are not available, only an original confirmation of the award of the qualification issued by the awarding body will be accepted.

## **11. Farm owned/leased by Companies/Corporate Bodies**

A company or corporate body is not eligible for installation aid.

## **12. Joint Ownership/Lease of Eligible Land**

In cases of joint ownership or leases jointly held of eligible land, all of the parties must be under 35 years at the date of set-up except where the land is jointly owned or held with a spouse/partner. Where the application is signed by only one of the parties, the application for payment (YFIS 2) must be accompanied by a signed consent to a single payment on the holding by the other party(ies).

## **13. Farm Partnerships**

An applicant may enter into a farm partnership arrangement with another head of a holding provided –

- (a) in the case of non-intensive enterprises, that the applicant's share of the profits/losses is at least equal to the proportion of the land contributed by him/her;
- (b) in the case of intensive enterprises, the facilities contributed by the applicant are capable of

generating 20 production units.

The farm partnership agreement must be lodged in the Department with the application form YFIS 1 or at the date of entering the farm partnership arrangement. In order to qualify for payment under the Scheme, the applicant must meet all the conditions of eligibility and requirements for payment laid down in the Scheme.

#### **14. Compliance Checks**

To enable the Department to verify the eligibility of applicants and to ensure compliance with the terms and conditions of the Scheme, applications will be subject to administrative checks, on-farm inspections and any other controls deemed necessary. Applicants shall agree to permit the Department to carry out on-farm inspections and to facilitate such checks and inspections as the Department deems necessary.

#### **15. Force Majeure or Exceptional Circumstances**

The following categories of *force majeure* or exceptional circumstances may be recognised, in particular, by the Department so that the partial or full reimbursement of aid received by the beneficiary may not be required:-

- death of the beneficiary;
- long-term professional incapacity of the beneficiary;
- expropriation of a large part of the holding if that could not have been anticipated at the time of application to enter the Scheme;
- a severe natural disaster seriously affecting land on the holding;
- the accidental destruction of livestock or buildings on the holding;
- an epizootic disease affecting all or part of the beneficiary's livestock.

Cases of *force majeure* or exceptional circumstances shall be notified in writing by the beneficiary or his/her agricultural advisor/agricultural consultant or socio-economic advisor together with relevant evidence, to the Department's On-Farm Investment Schemes Division, Johnstown Castle Estate, Wexford within 10 working days from the date on which the beneficiary, or his/her agricultural advisor/agricultural consultant or socio-economic advisor, is in a position to do so.

#### **16. Penalties**

The following penalties will apply for non-compliance with the terms and conditions of the Scheme:-

<b>Offence</b>	<b>Penalty</b>
False or misleading information in application form and/or accompanying documentation.	Exclusion from the Scheme or <b>100%</b> recoupment of aid paid.
Application to enter Scheme (YFIS 1) not lodged within 12 months of date of set-up.	1% reduction of aid for each working day received late.
Application for payment (YFIS 2) not lodged within 36 months of date of set-up.	10% reduction of aid for each month or part of a month received late.
Failure to engage in farming/forestry/agri-tourism on all of the lands or an equivalent area (less 2ha), on which he/she is set-up for a period of 5 years from the date of set-up.	First offence 20% recoupment of aid paid. Subsequent offence full recoupment of aid paid.
Non co-operation with farm inspections.	Exclusion from the Scheme or 100% recoupment of aid paid.
Failure to comply with the options contained in the business plan within the specified periods	5% penalty where one option is not complied with within the specified period; 10% penalty where two options are not complied with within the specified period(s); 20% penalty where three options are not complied with within the specified periods.
Failure to submit revised business plan as required by paragraph 6 of the Scheme	5%

Where monetary penalties are not paid within the period requested, the Department will take whatever action is necessary for their recovery.

In cases where penalties are applied, applicants will have twenty-one days from the date of formal notification of the penalty by the Department to submit an appeal, setting out the grounds, in writing, on which they are basing their appeal. The applicant will be notified of the outcome of the appeal in writing.

#### **17. Tax Clearance of Applicant**

Applicants will be required to furnish an original current Tax Clearance Certificate from the Revenue Commissioners with the YFIS 2 form.

#### **18. Acceptance of Application**

The acceptance of an application will at all times be subject to the condition that the application is justified. Where land transfers occur which, in the opinion of the Department, are not in accordance with the spirit of the Scheme, the Department reserves the right to reject such applications.

#### **19. Withdrawal of Aid**

The Department may withdraw approval of aid if the applicant fails to abide by the terms of the Scheme or in the event of any material change in the condition of the applicant or of the farm business or in any other respect which would conflict with the terms of the Scheme. In such event all aid given or to be given as the Department may determine shall be reimbursed, recouped or withheld (as in paragraph 16 above).

**20. Procedures**

The Department reserves the right to alter the procedures to be followed in the operation of the Scheme from time to time.

**21. Documents to be furnished with application to enter Scheme (Form YFIS 1)**

- (a) Form YFIS 1, Business Plan (YFIS Bus Pan) and checklist 1;
- (b) Original Birth Certificate. Where joint applications are made or where the land is jointly owned both birth certificates must be submitted;
- (c) Evidence of transfer of ownership of land (see Appendix I);
- (d) Where land is leased, a certified copy of the lease stamped by the Revenue Commissioners (see Appendix I).

**22. Documents to be furnished with application for payment (Form YFIS 2)**

- (a) Form YFIS 2 and checklist II;
- (b) Certificate(s) of relevant agricultural qualifications and experience;
- (c) Original Current Tax Clearance Certificate;
- (d) Consent for single payee in joint ownership/joint lease situations;
- (e) Documentary evidence of compliance with the non-farm income requirements of the Scheme.

**23. Preparation of Documentation**

The applicant and his/her agricultural advisor/agricultural consultant/socio-economic advisor must complete the relevant YFIS 1/YFIS 2 checklist certifying that all the required documentation has been included and that it conforms to the requirements of the Scheme.

**24. Responsibility of Agricultural Advisor/Agricultural Consultant/Socio-Economic Advisor**

It is the responsibility of the agricultural advisor/agricultural consultant or socio-economic advisor to ensure the accuracy of the documentation validated by them in relation to the application. The Department shall not accept any responsibility for errors or omissions contained therein. Accordingly, intending participants should only engage the services of appropriately indemnified/insured individuals or companies.

**25. Payment of the Premium**

A premium of €15,000 will be paid following approval of a valid application for payment. An application is deemed valid where all the necessary documents to determine that a farmer is eligible for payment have been lodged with the Department.

**26. Recovery of Interest in Respect of Undue Payments**

Where the Minister is required to recover a payment under the Scheme which has been unduly made, interest shall be due on such recoveries in accordance with the provisions of the European Communities (Recovery of Undue Amounts) Regulations 2003 (S.I. No. 463 of 2003).

## Appendix 1

### Legal Documentation Required from an Applicant

The following evidence of title is required for participation in this Scheme. Only copies of the following documentation, certified as true copies of the originals by an agricultural advisor/agricultural consultant, socio-economic advisor or solicitor, should accompany the application. Unless specifically requested, original documents should not be furnished. All conveyances must be undertaken by a solicitor.

#### **A. Lands Owned**

##### **(i) Registered Land** (*Land registered in the Property Registration Authority*)

Up-to-date copy Folio/s with File Plan(s) showing the applicant as the registered owner/joint owner/tenant-in-common *or*, where registration has not been completed, a Deed of Transfer or Deed of Assent, stamped where appropriate, transferring the land to the applicant solely, jointly or in common together with Map of the land so transferred, Property Registration Authority Dealing Number and up-to-date copy/s of the parent Folio/s and File Plan/s.

##### **(ii) Unregistered Land** (*Deeds registered in the Property Registration Authority*)

The title Deeds to the land, the most recent of which is the stamped Deed of Conveyance or Deed of Assent, stamped where appropriate, conveying the land to the applicant solely, jointly or in common and duly registered in the Property Registration Authority together with Map of the land so conveyed.

##### **(iii) First Registration**

Land the subject of an Application for First Registration under Section 49, Land Registration Act, 1964 are not eligible for the purposes of this Scheme unless same is registered prior to making application under the Scheme. Applications for First Registration by way of Transmissions on Death, Compulsory Registration and those based on a full unregistered title are acceptable provided same are certified as such by the Property Registration Authority.

##### **(iv) Land Commission Land**

Where the title to land allotted by the Land Commission has not yet been registered in the Property Registration Authority, the following is acceptable evidence of title:-

- a) Letter of confirmation of the allotment to the applicant from the Lands Division of the Department.
- b) Where land was allotted to a previous owner, the applicant shall furnish documentary evidence, Deed of Conveyance/Assent, stamped where appropriate, of beneficial ownership and/or confirmation from Lands Division that the applicant is now the present allottee.

##### **(v) Inheritance**

An applicant entitled to benefit from the estate of a deceased person shall provide, in addition to the documents of title of the deceased as per (i),(ii), (iii) and (iv) above, the relevant Grant of Probate/Letters of Administration (with Will annexed or Intestate) and Deed of Assent showing such entitlement together with Map and Property Registration Authority Dealing Number in the case of registered land or Property Registration Authority deed registration in the case of unregistered land.

#### **B. Entailed Estate**

Where the applicant holds title by way of a Life Interest, the Settlement, or relevant extract therefrom, shall be furnished with the YFIS 1 form.

**C. Leases**

- (a) For lands acquired under lease by an applicant, the documents of title of the Lessor as defined in A and B above shall be furnished with the YFIS 1 form.
- (b) The term or residue of the Lease shall cover a minimum of seven years and: -
  - i. be accompanied by a Map of the lands leased
  - ii. state term and operative dates
  - iii. state the annual rent
  - iv. state the area, location and Folio number/s and Register (registered land)
  - v. state area, townland, Barony and County (unregistered land)
  - vi. any amendments or extensions to Leases shall be effected by way of a deed of variation or endorsement.

## Appendix 2

### List of Agricultural Qualifications Referred to in Paragraph 10

**(NB: Evidence of the Award of the Exact Qualification as Listed Below Must be Provided)**

<b>Further Education Award Titles (Major)</b>	
<b>1. GENERAL AGRICULTURE</b>	1.1. ACOT/Teagasc Certificate in Farming or NCVA Certificate in Rural Enterprise 1.2. FETAC Certificate in Farming 1.3. FETAC National Vocational Certificate in Rural Enterprise - Level 2 1.4. FETAC National Vocational Certificate in Rural Enterprise - Level 5 1.5. FETAC Level 6 Advanced Certificate in Farming 1.6. FETAC Level 3 Vocational Certificate in Agriculture 1.7. FETAC Level 6 Vocational Certificate in Agriculture 1.8. FETAC Level 6 Advanced Certificate in Agriculture
<b>2. EQUINE</b>	2.1 Teagasc Certificate in Horse Breeding and Training (Part 2) 2.2 FETAC (Teagasc) Certificate in Horse Breeding and Training (Part 2) 2.3 FETAC Level 3 Vocational Certificate in Horse Breeding and Training 2.4 FETAC Level 6 Vocational Certificate in Horse Breeding & Training - Equitation or Stud Management 2.5 FETAC Level 6 Advanced Certificate in Horsemanship 2.6 FETAC Level 6 Advanced Certificate in Stud Management
<b>3. HORT</b>	3.1. FETAC Level 3 Vocational Certificate in Horticulture 3.2. FETAC Level 6 Vocational Certificate in Horticulture 3.3. FETAC/Teagasc Diploma in Horticulture 3.4. FETAC Level 6 Advanced Certificate in Horticulture
<b>4. FORESTRY</b>	4.1 FETAC Level 3 Vocational Certificate in Forestry 4.2 FETAC Level 6 Vocational Certificate in Forestry 4.3 FETAC Level 6 Advanced Certificate in Forestry
<b>5. DAIRYING</b>	5.1 Teagasc/FETAC Advanced Certificate in Agriculture- Dairy Herd Management 5.2 FETAC Diploma in Agriculture (Teagasc) - Dairy Herd Management 5.3 FETAC Level 6 Advanced Certificate (Teagasc) in Agriculture - Dairy Herd Management 5.4 FETAC Level 6 Advanced Certificate in Dairy Herd Management
<b>6. MACHINERY</b>	6.1 Teagasc/FETAC Advanced Certificate in Agriculture- Farm Machinery 6.2 Teagasc Diploma in the Operation, Care and Maintenance of Farm Machinery 6.3 Teagasc/FETAC Diploma in Agriculture - Farm Machinery 6.4 FETAC Level 6 Advanced Certificate (Teagasc) in Agriculture - Farm Machinery 6.5 FETAC Level 6 Advanced Certificate in Agricultural Mechanisation
<b>7. MACH/CROPS</b>	7.1 FETAC Advanced Certificate in Agriculture- Machinery and Arable Crops 7.2 FETAC Diploma in Agriculture (Teagasc) - Machinery and Arable Crops 7.3 FETAC Level 6 Advanced Certificate (Teagasc) in Agriculture - Machinery and Arable Crops 7.4 FETAC Level 6 Advanced Certificate in Machinery and Crop Management
<b>8. DRYSTOCK</b>	8.1 FETAC Advanced Certificate in Agriculture - Drystock Management 8.2 FETAC Level 6 Advanced Certificate in Agriculture - Drystock Management 8.3 FETAC Level 6 Advanced Certificate in Drystock Management
<b>9. FARM MANAGEMENT</b>	9.1 Teagasc/FETAC Advanced Certificate in Agriculture- Farm Management 9.2 FETAC Level 6 Advanced Certificate in Farm Management 9.3 FAB First Farm Management Certificate/Certificate in Farm Management 9.4 FAB/FETAC Certificate in Farm Husbandry 9.5 FAB Trainee Farmer Certificate 9.6 FAB/FETAC Certificate in Applied Farm Management 9.7 FAB/FETAC Certificate in Farm Business Management

<b>Higher Education Award Titles</b>		
<b>10. GENERAL AGRIC</b>	10.1 10.2 10.3 10.4	NCEA/HETAC/Individual IT College National Certificate in Agriculture HETAC/Individual IT College Higher Certificate in Agriculture HETAC/Individual IT College National Diploma in Agriculture HETAC/Individual IT College Bachelor of Science in Agriculture
<b>11. HORT</b>	11.1 11.2 11.3	NCEA/HETAC/Individual IT College National Diploma in Horticulture HETAC/Individual IT College Ordinary Bachelor Degree in Horticulture HETAC/Individual IT College Bachelor of Science in Horticulture
<b>12. ATHLONE IT</b>	12.1 12.2 12.3	NCEA/HETAC National Certificate in Business in Equine Studies HETAC Higher Certificate in Business in Equine Studies HETAC Bachelor of Business in Equine Studies
<b>13. LIMERICK IT</b>	13.1 13.2	HETAC National Certificate in Technology in Agricultural Mechanisation HETAC Higher Certificate in Technology in Agricultural Mechanisation
<b>14. WATERFORD IT</b>	14.1 14.2 14.3 14.4 14.5 14.6 14.7 14.8 14.9	NCEA/HETAC National Certificate in Science in Agricultural Science HETAC/Individual IT College Higher Certificate in Science in Agricultural Science NCEA/HETAC National Diploma in Science in Agricultural Science HETAC/WIT Bachelor of Science in Agricultural Science HETAC/WIT Bachelor of Science (Honours) in Land Management, Agriculture HETAC/WIT Bachelor of Science (Honours) in Land Management, Horticulture HETAC/WIT Bachelor of Science (Honours) in Land Management, Forestry HETAC/WIT National Diploma in Forestry HETAC/WIT Bachelor of Science in Forestry
<b>15. GALYWAY- MAYO IT</b>	15.1 15.2 15.3 15.4	NCEA/HETAC National Certificate in Business in AgriBusiness HETAC/GMIT Higher Certificate in Business Studies (Agri-Business) HETAC/GMIT Bachelor of Business in Rural Enterprise and Agri-Business HETAC/GMIT Bachelor of Science in Agriculture and Environmental Management
<b>16. UCD</b>	16.1 16.2 16.3 16.4 16.5 16.6 16.7	Degree in Agriculture/Horticulture/Forestry from UCD Primary Degrees awarded by the Faculty of Agriculture at UCD - NUI Bachelor of Agricultural Science - Animal & Crop Production - UCD Bachelor of Agricultural Science - Animal Science - UCD Bachelor of Agricultural Science - Food & Agribusiness Management - UCD Bachelor of Agricultural Science - Forestry - UCD Bachelor of Agricultural Science - Horticulture, Landscape & Sportsturf Management - UCD
<b>17. VET UCD</b>	17.1 17.2	Degree in Veterinary Science Bachelor of Veterinary Science - UCD
<b>18. LIMERICK</b>	18.1 18.2	Bachelor in Science in Equine Science Degree - UL Diploma in Equine Science - UL
<b>19. DAIRY SCIENCE</b>	19.1	Degree/Diploma in Dairy Science plus a FETAC Award for an 80-hours Teagasc approved training programme**
<b>20. RURAL SCIENCE</b>	20.1 20.2 20.3	Degree/Diploma in Rural Science plus a FETAC Award for an 80-hours Teagasc approved training programme** Degree/Diploma in Science (Education) in Biological Science plus a FETAC Award for an 80-hours Teagasc approved training programme** Bachelor of Science (Education) in Biological Sciences plus a FETAC Award for an 80-hours Teagasc approved training programme**

## Equivalent Qualifications

21.	<p>21.1 Achievement of the required standards for the second (2<sup>nd</sup>) year (eligible to proceed to year three as testified by the Third Level Institution) of a fulltime ab initio Third Level course of three years duration (or more) in any discipline and be a holder of a FETAC Award for an 180 hours Teagasc approved training programme***, both being completed prior to 31 December 2010</p> <p>21.2 Non-agricultural awards or qualifications (FETAC/HETAC/IT Colleges/Universities/foreign awards) placed at or equivalent to Level 6 or higher on the National Framework of Qualifications (NFQ) and a FETAC award for an 180 hours Teagasc approved training programme***, both being completed prior to 31 December 2010</p> <p>21.3 FETAC Level 6 Advanced Certificate in Agriculture (to be awarded on completion of a special Teagasc training programme for those who hold a non-agricultural award at Level 6 or higher on the NFQ)</p>
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\*\* The Teagasc approved Training Programme will comprise a minimum 80 hours course in farm management. In addition, applicants must achieve the minimum stipulated standards for assessments in the course and achieve the appropriate FETAC certificate.

\*\*\* The Teagasc approved Training Programme will comprise a minimum 100 hours course in technical agriculture/horticulture and a minimum 80 hours course in farm management. In addition, applicants must achieve the minimum stipulated standards for assessments in both courses and achieve the appropriate FETAC certificates.

### NOTES:

- (1) The FETAC Certificates for 100 Hours and/or 80 Hours Teagasc approved training programme comprise the following:

Course	Certificate Title
100 hours - Agriculture	FETAC Certificate in Agriculture (100 hours)
	FETAC Level 5 Specific Purpose Certificate in Animal & Crop Production
80 hours - Farm Management	FETAC Certificate in Farm Management (80 hours)
	FETAC Level 6 Specific Purpose Certificate in Farm Business

- (2) Holders of Teagasc Certificates/Letters regarding satisfactory attendance/completion of 180 or 80 hours agricultural training courses completed *prior to March 2004* satisfy the requirement for FETAC Certificates for 100 and/or 80 hour courses referred to above.