

Department of Agriculture, Fisheries and Food
Single Payment Scheme
2010 National Reserve

NAME _____

HERD NUMBER: _____

ADDRESS _____

PHONE NO. _____

MOBILE NO. _____

**Request for Appeal against a decision of the Department of Agriculture, Fisheries and Food
in relation to an application under the 2010 National Reserve**

Tick Category / Categories of the 2010 National Reserve pertaining to this appeal.

| | |
|-------------------|--|
| Category A | |
| Category B | |

EXPLANATORY NOTE

An Independent Single Payment Appeals Committee will adjudicate on appeals against decisions made by the Department in relation to applications under the 2010 National Reserve. On receipt of an appeal form and supporting documentation, the Department will, in the first instance, review the original decision. If the Department accepts the contentions and supporting documentation put forward on appeal the original decision may be altered and the appellant will be notified accordingly. Otherwise, the appeal will be forwarded to the Independent Appeals Committee for consideration. The Appeals Committee will carry out a full review of the case. The Appeals Committee will comprise of 4 Appeals Officers attached to the Agriculture Appeals Office and an Independent Chairperson.

Applicants under the 2010 National Reserve who are dissatisfied with the decision of the Department may lodge an appeal within **two weeks** of the date of that decision, by completing the details requested above, and setting out the contentions with supporting documentation on which they rely in assistance of the appeal in the space provided overleaf. (Additional pages may be used if required.)

Completed forms should be returned to the **National Reserve Section, Department of Agriculture, Fisheries and Food, Single Payment Unit, Eircom Buildings, Knockmay Road, Portlaoise, Co. Laois.**

