Data Protection Notice:

Part A:

Information applicable to all Department of Agriculture, Food and the Marine customers:

1. The Department of Agriculture, Food and the Marine (DAFM) is fully committed to keeping all personal data submitted by its customers, fully safe and secure during administrative processes. All necessary technical measures have been put in place to ensure the safety and security of the systems which hold this data. Department staff are also considered as customers of the Department from a Data Protection perspective and may exercise their data protection rights in the same way.

2. Transparency and openness in the use of personal data held is important to the Department and therefore we aim to fully inform all our customers about the purpose(s) for which their data will be used and why, where it may be shared elsewhere and why and how long their data may be held by the Department. Information on the rights of the customers will also be provided.

3. The current legislation for Data Protection in Ireland is the Data Protection Act 1988 as amended by the 2003 Data Protection Act, The Data Protection Act 2018 and The General Data Protection Regulations (EU 2016/679) which came into effect on 25 May 2018. (It should be noted that the 1988 Data Protection Act as amended in 2003 will likely be repealed in full, in due course).

4. Under Data Protection Legislation, The Department of Agriculture, Food and the Marine, as a data controller is responsible for the collection and processing of all personal data under its administration.

5. The Data Protection Officer can be contacted as follows:
   Data Protection Officer
   Data Protection Unit, Corporate Affairs,
   Department of Agriculture, Food and the Marine
   Grattan Business Park, Dublin Road,
   Portlaoise, Co Laois.

   Email: dataprotectionofficer@agriculture.gov.ie

6. Personal data processed by the Department will only be used for the specific purpose(s) as outlined when the data is collected, or in later communications, and will only be used in accordance with the Data Protection legislation in force.

7. Rights of the individual in relation to personal data held by the Department:

   When you, as a customer, provide personal data to the Department you have certain rights available to you in relation to that data. However, it should be noted that not all rights listed shall be applicable in every circumstance. These rights are outlined below and can be exercised by contacting the Data Protection Officer, as detailed above, indicating which right(s) you wish to exercise:

   Currently our customers have the following rights (up to 24 May 2018):
• access to their data
• rectification of their data
• erasure of their data
• right to lodge a complaint with the Supervisory Authority

From 25 May 2018 onwards all Department customers can also avail of, where applicable the following additional rights:

• restriction of processing
• data portability
• objection to processing
• withdraw consent if they previously gave it in relation to processing of their personal data
• relating to automated decision making, including profiling.
Part B – Information specific to the personal data being collected

The following data is specific information in relation to the personal data processed for the certification of seed crops.

Specified purpose:

The Department of Agriculture and Food is the designated competent authority for the implementation and control of seed certification in Ireland. The personal data of the growers of certified seed crops is submitted to the Crop Policy, Evaluation and Seed Certification Division of the Department of Agriculture, Food and the Marine for the purpose of having seed crops certified to the required field standards.

Legal basis:

Seed crops are certified in Ireland under the conditions set out in Statutory Instrument:

SI No 217 of 2013 (Cereal Seeds),

SI No 641 of 2015 (Seed Potatoes),

SI No 198 of 2002 (Seed of Fodder Plants) – (includes Beans)

SI No 280 of 2003 (Seed of Oil Plants and Fibre Plants) (includes Oilseed Rape).

8. Recipients:

All data processed is held within the relevant Division in the DAFM. Personal data may move through other divisions of the DAFM with the same purpose and legal basis outlined above.

9. Transferred outside the EU:

Not Currently Relevant

10. Retention Period:

The data collected for this purpose will be held by the Department only as long as there is a business need to do so in line with the purpose for which it was collected. After this time it will be marked for destruction and will be destroyed in line with internal guidelines or guidelines for destruction received from the National Archives Office or associated permissions received from them.
11. Data provision being statutory or contractual obligation:

The data provided for this purpose is being requested under the requirements of the legislation referenced above for certifying seed crops. If the individual chooses to object or withdraw consent to processing of personal data it will result in seed crops not being certified.

12. Automated Decision Making:

Not Currently Relevant

13. Information from Third Party:

Personal data in relation to the certification of Cereal, Fodder and Oilseed Rape seed crops is obtained from seed merchants. In these circumstances where the DAFM did not gather the personal data, the individual is still entitled to exercise his/her rights in relation to this personal data and the details on how to exercise individual rights are available on:

14. Technical information on data collected:

Technical information on the cookies used on our Department’s website is available at the following link: https://www.agriculture.gov.ie/legalnotices/privacy/