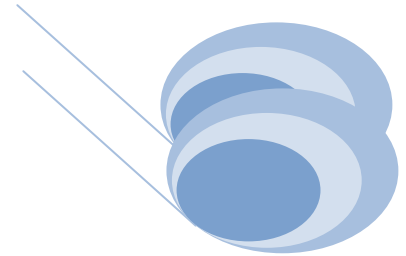


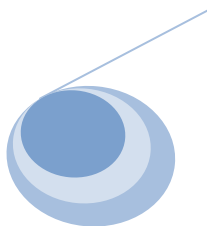
## Application form for approval as a Collection Centre

### Information Note



#### **Please note the following:**

- In order to be approved to operate a collection centre an operator must comply with the European Communities (Animal By-Products) Regulations 2014 (S.I. No. 187 of 2014) and in accordance with Regulation (EC) No. 1069/2009 and Regulation (EU) No. 142/2011.
- ***‘CN12 – Approval of Category 2 Intermediate Animal By-Product Plants Knackeries’ or ‘CN13- Approval of an Independent Collection Centre’*** should be read before completing this application form.
- **Please note:** The application form must be completed by the ‘operator’. The operator is defined as ‘the natural or legal persons having an animal by-product or derived product under their actual control, including carriers, traders and users’.
- The completed application form and supporting documentation should be sent to: Department of Agriculture Food and the Marine, Milk and Meat Hygiene/ABP/TSE Division, (Animal By-Products Section), Grattan House, Grattan Business Centre, Dublin Road, Portlaoise, Co Laois, R32 RY6V.
- ***Applications that are incomplete, that contain insufficient or unsatisfactory information or that do not comply with conditions or legislative requirements will be returned to the applicant and a revised, fully completed application must be re-submitted.***



Issued 25<sup>th</sup> January 2016  
Milk & Meat Hygiene/ABP/TSE Division

# AP12: Application for Approval of a Category 2 Intermediate Plant (Knackery)



**Application form for approval to operate a Collection Centre under the European Union (Animal By-Products) Regulations 2014 (S.I. No. 187 of 2014) and in accordance with Regulation (EC) 1069 of 2009 and Regulation (EU) 142 of 2011**

1. Applicant Details																																																					
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<p><b>Signature of Applicant (operator):</b> _____</p> <p><i>The applicant must be the operator. 'Operator' means the natural or legal persons having an animal by-product or derived product under their actual control, including carriers, traders and users.</i></p> <p><b>Print Name:</b> _____</p> <p><b>Position (if applicable)</b> _____</p> <p><b>Date:</b> <table border="1" style="display: inline-table; vertical-align: middle; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table></p>																																																					

**AP12: Application for Approval of a Category 2 Intermediate Plant  
(Knackery)**

2. Plant Details																	
<b>Plant Name:</b>																	
<b>Plant Address:</b>																	
<b>Eircode:</b>																	

3. Details of Animal By-product (ABP)	
<b>Category of ABP to be processed:</b>	Category 2 <input type="checkbox"/> Category 3 <input type="checkbox"/>
<b>Type of ABP:</b>	
<p><b>Names and addresses of intended suppliers should be inserted at Annex 1.</b> (This does not apply to collection centres on site of slaughter or meat processing plants as the ABP must only originate from within the same plant.</p>	
<p><b>Names and addresses of intended customers should be inserted at Annex 2.</b> (If not submitted with the application form, this should be submitted within 2 weeks of commencing operation as a collection centre). Authorised collection centres will also be issued with a supply of meat feeding licence application forms for completion by unlicensed customers.</p>	
<p><b>Name, address and approval number of where waste ABP will be sent:</b></p>	

**AP12: Application for Approval of a Category 2 Intermediate Plant  
(Knackery)**

4. Plant Details:		
	YES	NO
A site plan must be submitted to the scale of 1:100. Site plan submitted?		
A premises plan and specifications must be submitted with the following outlined using coloured arrows: Product flow; Personnel flow; Packaging flow; Drainage/ effluent disposal plans; Waste animal by-product flow. Premises plan submitted?		
Is the premises adequately separated from the public highway and other premises such as slaughterhouses?		
Does the premises have a designated covered “dirty area” and clean area” to receive and prepare the animal by- products?		
Are the premises constructed with a smooth floor and internal walls plastered to a height of 1.8 metres minimum?		
Has the premises adequate cleaning and disinfectant facilities?		
Has the premises got a wheel disinfection facility in place and appropriately placed footbaths?		
Has the premises adequate protection against pests, such as insects, rodents and birds with a documented pest control programme in place?		
Has the premises equipment dedicated to the preparation of the animal by-products such as colour-coded knives etc for the clean and dirty areas?		
Are adequate temperature controlled storage facilities in place which have sufficient capacity for maintaining the animal by-products at appropriate temperatures?		
Has the premises adequate facilities for cleaning and disinfecting the containers or receptacles in which the animal by-products are stored?		
Have staff access to adequate lavatories, changing rooms and wash hand basins (liquid soap, paper towels provided)?		
Has the plant adequate facilities in place to treat the animal by-product by staining, boiling or steaming the product? State the type of treatment to be used:		
Has the plant adequate facilities in place for the packaging and labelling of the animal by-products? If yes state the type(s) of packaging and labelling to be used:		
Has the plant a system in place for keeping the required records?		
How will wastewater be dealt with?		

**AP12: Application for Approval of a Category 2 Intermediate Plant  
(Knackery)**

**DECLARATION**

I, the undersigned declare that the information provided here, and the supporting documentation is correct to the best of my knowledge and belief. I understand that I must comply with the conditions of any approval granted to me.

**Signature**

**Date**

**Block Letters**

**Title**

**CONTACT DETAILS**

For Further Information contact:

**Department of Agriculture, Food and the Marine,  
Milk and Meat Hygiene/ABP/TSE Division,  
(Animal By-Products Section),  
Grattan House,  
Grattan Business Centre,  
Dublin Road, Portlaoise, Co. Laois  
R32 RY6V**

**Phone Number: 0761 064440**

**Fax Number: 057-8664958**

**Email Address: [AnimalByProducts@agriculture.gov.ie](mailto:AnimalByProducts@agriculture.gov.ie)**



